**Project Summary Template**

This document is intended to provide a summary understanding of the high-level vision of your project goals.

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| **Company Name** | IT Clan Consulting Services | |
| **Company Address** | 61, Chapman | |
| **Company Website** | Itclan.net | |
| **Telephone** | +1 4379256881 | |
| **Contact** | Vimal | |
| **Title** | GDG Co-organizer | |
| **Email** | Vimal.talk@gmail.com | |
| **Project Title** | Online Document Generator Web app | |
| **Project**  **Description** | **About the company:**  IT Clan Consulting Services is a Canada based firm which deals in IT consulting, services, and training.  **About the project:**  As part of IT training initiatives, our department is looking forward to auto-generating, validate and send various document templates like ticket, nametags or certificates using a web-application. | |
| **Problem/**  **Opportunity Assessment \*** | *Please describe current state problem/opportunity that describes the nature and extent of the problem (factual, quantified, concise), or that outlines a chance for advancement or progress.* | |
| 1.  2. | Training department currently manually creates the online documents using pre-designed templates. This is time taking and at times mistakes happen. |
| **Desired Project**  **Outcomes/**  **Requirements\*** | *Define how this project shall address a business need, e.g., the business problem or opportunity described above; describe what the beneficiary must be able to do / receive from the solution* | |
| 1. | A web-application creates the documents using templates. |
| 2. | After manual verification, it is sent to the associated contact email. |
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| **Key Deliverables to be produced by students\*** | *Define the boundaries of work that you expect to receive from the student’s effort (vs. internal effort)* | |
| 1.  2.  3. | Web-application to receive the pre-designed templates and input files and auto generate the documents using details provided.  Web-application to send the auto-generated documents to contact email provided in the input files. |
| **Desired Start Date** | Sept 2021 | |
| **Desired End Date** | Mar 2022 | |
| **Attachments** | *List attachments that support project description* | |
| 1 | To be provided later to the assigned team. |

\* Please add fields as required